

SCUSD
After School Program

2012-2013

Sam Brannan
PROGRAM PLAN

Based on State Program Plan Guide

Youth Engagement Services

2012-2013

AFTER SCHOOL PROGRAM PLAN

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Agency: City of Sacramento Department of Parks and Recreation, Teen Services

Agency Supervisor (Name and Title): Daniel Cox Program Supervisor

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Name(s) of Site Employees

Name	Credentials
Jamilah Rhym	Paraprofessional test
Amanda Esquilin	48+ College Units
Burt Jones	48+ College Units
Chanise Washington	48+ College Units
Eugene Jenkins	48+ College Units
Alex Tate	48+ College Units
Chakeya Thomas	48+ College Units

Target Population

The PASSage program is committed to addressing the academic challenges of the schools neediest students. The goal is to reach as many students needs as possible. The overall objective is to reach every student by providing a program that sparks their interest, provides academic support, builds their social/emotional capacity and also assists in the positive development of their character as young adults, by completing a variety of service learning activities.

Before the start of school parents have the opportunity to pre-register their son/daughter into the program prior to the first day of school, this ensures the students are enrolled in the program and are expected to attend the first day of school. Parents who do not get the opportunity to pre-enroll their child before the start of school, will need to complete a registration form. Once the form is received by the program coordinator they will review the form and contact the parent about enrolling that student or discussing a waiting list option if the program is full. Throughout the school year the program actively recruits students. The program works with administrative staff, teachers and parents to enroll students that are in need of additional academic support. Other methods include but are not limited to: flyers and posters around the school. Connect- Ed to current students enrolled in Sam Brannan Middle School,

lunchtime promotional activities, along with word of mouth from current students attending the program.

I. Program Goals and Requirements

PASSage consistently checks in with students and teachers via one on one meeting, emails and/or phone calls. Students' academic assessments are done using a standardized testing and reporting program. The academic performance index (API) is used to measure the school's academic success. In addition, Sam Brannan uses the California physical fitness test; this is used to measure student's health. Teachers at Sam Brannan create curriculum surrounding students' assessed needs and CDE standards. The program also use the API scores to track improvement from the previous year, including the CA Healthy Kids Survey data that can assess if a student feels safe in their community, school and/or afterschool program. In the various assessments PASSage work with the following partners: SCUSD, community partners, teachers, program staff, students, parents along with the school administrative staff through formal and informal evaluation.

PASSage's overall goal is to better align the after school program with the school day by having a structured collaboration with school faculty, along with being accessible, to administrative staff. We align our rules and protocols with the regular school day. The program does this by working closely with teachers and assessing student's grades. PASSage checks grades weekly, and identifies students that need help, along with recognizing students that have improved their grades over time. PASSage provides a variety of enrichment programs that complement the school day. (See table A)

In addition we use formal and informal surveys and evaluations to gauge students' interests in ongoing enrichments and group activities; the program offers a large variety of enrichment programs that connect with the SCUSD three pillars (See table A).

Vision

The PASSage program will provide an environment that promotes the holistic development of young people: Intellectually, physically, emotionally, socially, culturally, encouraging, civic responsibility and awareness through group activities enrichments and intentional programing. In addition the PASSage program will offer structured academic support and activities to increase to increase students' performance.

PASSage site staff will make certain that the program reflects the goals of the plan and the unique needs of the school/community. The afterschool program will seamlessly reinforce the pillars of the districts strategic plan through providing a wide array of interesting, relevant and challenging skill building experiences that enhance and reinforce classroom learning; partnering with the community and organizations to increase learning opportunities and resources available to students; fostering an environment that engages students, families, school and city personnel in program design and implementation.

The most effective way to attract and retain student participation is through consistently offering high-quality, relevant and interesting activities that engage students, enrolling students as early as before school starts during orientation, including posting flyers and posters about the

program consistently throughout the school year. PASSage will offer a variety of enrichment programs that speak to multiple students. The program advertises in the school bulletins as well as newsletters and the school website. The PASSage staff attends faculty and safety meetings, all while maintaining a safe and healthy environment for students, both physically and emotionally. All staff member attend YDI (Youth Development Institute) training where they learn the proper tools to maintain a physically and emotionally safe environment. In addition, the program assesses students' needs along with activities they want (see table A) to recruit and retain students.

Achievement gap

PASSage looks at the API (academic performance index) scores along with star testing data. We compare student's achievements in previous years and take notice to what areas have been strengthened and what areas need to be strengthened. PASSage includes district, collaborative partners, teacher liaisons as well as the principal's vision when addressing the achievement gap. While also offering culturally relevant materials and activities, and access to technology. This aligns closely with the school districts strategic plan to develop career and college-ready students.

1. Program Content/Quality

The PASSage program will seamlessly reinforce the pillars of the districts strategic plan through providing a wide array of interesting, relevant and challenging skill-building experiences that enhance and reinforce classroom learning. We do this by partnering with the community and organizations to increase learning opportunities and resources available to students; fostering an environment that engages students, families, school and city personnel in program design and implementation; and providing on-going staff development and program development that implements best practices and proven strategies. The PASSage coordinator will also attend staff meetings and maintain continuous communication between teachers and administrative staff on ways to support students academically. The PASSage staff and coordinator will be available during the regular school day to create relationships with teachers and school staff. By being on site during the regular school day, the coordinator will be able to assess the students and school needs, to provide a program that supports the academic goal of the school and provides a wide range of enrichment activities that are appealing and meet the interests of the student population.

All students in the after school program will participate in a minimum of one hour of academic support each day. Academic assistance programming is designed to increase the understanding and completion of homework, reinforce and complement the regular academic program, provide remedial assistance and promote independent innovation through disguised learning and activities that require problem-solving, discovery and the exploration. Credentialed teachers for the academic assistance program will ensure the program is aligned with classroom curriculum and California State Standards.

Youth Engagement Services

The program engages student voice and choice through design and activities offered. Through a partnership with the Sacramento Employment and Training Agency and the City of Sacramento's youth vocational training and employment program, students will engage in career exploration, learn to prepare a job application and resume, interviewing skills, teamwork, conflict resolution skills and work-place etiquette. PASSage also has a Junior Recreational Aide Program: participating students will be trained on facilitation skills, teaching small and large-group games, group management, activity planning and implementation. The program has a number of different ways to incorporate youth involvement and leadership through the day to day activities and enrichment programs (see table A).

PASSage will hold quarterly events and activities to engage family such as; family game night, parent appreciation night, PASSage showcase where students give performances and visual art show, PASSage family picnics, complete with picnic games, balloon-toss, sack races, and other cooperative challenges. In the spring PASSage will invite incoming START families to attend the family night.

Community resources will be on site at the family night events to provide resources and information to families. Organizations attending will include Cover the Kids, Sacramento Native American Health Center, Neighborhood Services, Parks and Recreation youth & adult employment opportunities (seasonal), La Familia, and other community service providers.

2. Collaboration and Partnerships

There are weekly coordinator meetings along with weekly site meetings with the afterschool staff, along with a large variety of trainings, provided by the City of Sacramento Department of Parks and Recreation Teen Services and SCUSD. All the information the staff obtains from said trainings, they will implement any and all relevant information for the site.

PASSage works in partnership with: SCUSD (Sacramento City Unified School District), SAYS (Sacramento Area Youth Speaks), CMC (Center for Multi-Cultural Cooperation this group delivers our California Voices curriculum), WII girls, STEM (Science, Technology, Engineering and Mathematics).

3. Staffing

Once hired, all staff will be required to participate in monthly PASSage professional development trainings. The program coordinator will be responsible for on-going supervision of the staff and will also provide on-going coaching. Staff is provided with training and skill building opportunities, creating a physically/emotionally safe work environment. PASSage has developed a comprehensive training program that provides development for both the new and seasoned staff. Specific training series have been developed for Site Director in Training, Professional Development, Academic and Enrichment Curriculum, and Volunteers. Through combining training resources with START, PASSage has over 80 separate trainings that are offered to staff and volunteers including: Youth Development Institute, Attendance Tracking and

Safety, Snack Delivery, Behavior Guidance, Campus Emergency Planning, Time Management, Learning Centers & Games, Quality/Exemplary After School Programs, Attention Getters & Energizers, Character Education, School Community & Relationship Building, Coaching & Mentoring New Staff, Sexual Harassment & Bullying, Forty Developmental Assets, Kids Included Together, Stand Tall Leadership, Fostering Diversity, Creating an Inclusive Classroom, Building Self Esteem, Knowing Yourself as a Leader, Enrichment Curriculum, Fitness & Sports Curriculum, Nutrition Curriculum, Healthy Behaviors, CPR & First Aid, and Volunteer Orientation.

1. Program Administration

Early release and late arrival policy

Students' attendance is recorded daily. Hard copies are kept on file, and recorded on Zangle. Students that show up to program late are to bring a signed note from a teacher or administrative staff on campus. If a student leaves the program early the parent must indicate as to why the student is leaving early that day on the sign-out log.

Classroom management strategies and techniques

All staff will have the opportunity to attend a classroom management class where they will develop the added skills needed to manage and maintain a classroom. Students will create program agreements and consequences. All students and staff that work with the program will adhere to these agreements.

2. Outcome Measures and Evaluation

Evaluate the program's effectiveness

PASSage will engage the services of Duerr Evaluation Resources (DER) to conduct an annual program evaluation. There will be annual reviews in the form of: Site visits, informal evaluations. Checking students' grades and tracking performance. The program will look at daily attendance, along with informal surveys from parents, teachers and administrative staff. This information can be gathered through pre and post surveys with students as well. The program goal is to reach attendance goals get the input of parents, faculty and students and use it all to create an amazing program. PASSage staff will help with survey distribution, and DER will do all data entry, scoring, analysis and reporting.

Periodic review of your program plan.

This plan is an ongoing plan, and will be reviewed as needed by my agency and/or SCUSD.

Youth Engagement Services

California Voices	A multimedia club that allows participants the opportunity to learn the ins & out of video making. This includes, filming, editing, script writing, etc.
Sports – Football, Basketball, Tennis	All sports teams are designed to teach the participants the rules and proper way of playing each designated sport. There are a series of drill camps as well as a coed league to showcase the talents learned by the participants.
Cultural Dance / Break Dance	These classes are wonderful opportunities for program participants to be exposed to various forms of dance. Participants will have the opportunity to learn basic as well as complex routines in both break dancing and cultural dance. Their skills are showcased regularly at special events and our PASSage showcase.
Life Skills	Teaches program participants well needed life skills to promote success and a great future.
News Crew	Students regularly design a monthly newsletter that will inform their peers and parents about all of the wonderful happenings in the PASSage program. (all articles, photographs, interviews etc. are contributions from program participants)
Fresh Fridays	A class designed to help gain knowledge of wellness and fitness and how to properly prepare nutritious snacks and treats.
Karate	In this beginning class students are learning the basic skills in the art of karate. They will perform at family events and showcases.
STEM	Participants will utilize “cutting edge” curricula and participate in a statewide study to bring STEM after school programs in line with 21 st Century educational standards. Partner: California After School Network.
Cheerleading	Students learn a variety of cheers and perform at basketball games and during half time.
Anime	Students learn the art of Anime.
Jazz band	We have an award winning teacher, who teaches students the beautiful craft of jazz band.
Humanities	Gate students have the opportunity to attend humanities, and work after school once a week with a credentialed teacher.
Drum line	We have an award winning teacher Mr. Hammond who teaches students the beautiful craft of drum line.
Academic support	Students have the opportunity every day to complete their homework and classwork.
SAYS	(Sacramento Area Youth Speaks) is a program tailored to enhance student learning through an alternative way of teaching via spoken work.